

YoungDrive Risk Assessment Record

Workplace: Blackland Farm	Activity or Work Area: Activities From 8-10 Years old
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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
4x4 Jungle Ride	Fall out of Vehicle	Injury due to fall	A	-Seat belts to be worn -Crash hats to be worn -Only trained instructors to drive -Vehicle restricted to max speed 6mph	-Continuous training to new instructors -Continuous high level of maintenance to vehicles especially seat belts	1	3	3
	Bang arms, legs and head entering vehicle	Bruise/ head injury	A	-All Participants to wear crash hats for entering and exiting the vehicle -Assistance given if required	-Continuous training to new instructors -New crash hats as required	4	2	8
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas, behind trees stable enough to protect from impact, and designated by the senior instructor -Only trained instructors to drive -Vehicle restricted to max speed 6mph -Groups escorted to safe areas on change over	-Continuous high level of training to new instructors	1	5	5
	Vehicle crashed or rolled	Injury due to impact	A/C	-Seat belts to be worn -Crash hats to be worn -Only trained instructors to drive -Vehicle restricted to max speed 6mph -Strictly only senior instructors to drive	-Continuous training to new instructors	1	3	3
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	5	5

¹ See table marked Likelihood

² See table marked Severity

³ See table marked Assessment Score

Assessor:	Name: Tim Mckay	Position: Owner	Date: 1/8/09	Review Date: 1/08/10
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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
4x4 Blindfold Driving	Getting out of the vehicle	Trip/fall/ Bruise/ head injury	A	-Instruction given to the best way of entering and exiting the vehicle -Assistance given if required	-Continuous training to new instructors	3	2	6
	Vehicle crashed or rolled	Injury due to impact	A/C	Vehicle restricted to max speed 5mph and accelerator disconnected/ Vehicle engine kill switch to be available to trained instructor	-Continuous training to new instructors/	1	3	3
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas at least 30ft from track clearly marked with rope and stakes -Vehicle engine kill switch to be available to trained instructor -Vehicle restricted to max speed 5mph -Instructor to remain in the vehicle at all times otherwise keys to be removed and vehicle to be left in gear	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	1	5	5
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	5	5

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Dizzymobile	Fall off of Vehicle	Injury due to fall	A	-Grab rails in place and to be used -Trained instructor to be in control of speed and braking -Vehicle restricted to max speed 5mph	-Continuous training to new instructors -Continuous high level of maintenance to vehicle, especially grab rails	2	2	4
	Bang arms, legs and head entering and exiting vehicle	Bruise/ head injury	A	-Instruction given to the best way of entering and exiting the vehicle -Assistance given if required	-Continuous training to new instructors	4	2	8
	Vehicle crashed or rolled	Injury due to impact or crushing	A/C	-Vehicle restricted to max speed 5mph -Vehicle engine kill switch, accelerator and brakes to be available to trained instructor	-Continuous training to new instructors -Continuous high level of maintenance to vehicle	1	4	4
	People hit by vehicle	Persons crushed	A/B/C	-Spectators to remain in the safe areas at least 10ft from track clearly marked with rope and stakes -Vehicle engine kill switch, accelerator and brakes to be available to trained instructor -Vehicle restricted to max speed 5mph -Instructor to remain on the vehicle at all times otherwise engine to switched off	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	5	5
	Vehicle Fire, due to petrol fueled power unit	Injury due to burns	D	-Vehicle easily and quickly dismantable -Instructors follow procedure to evacuate people to a safe distance	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	1	3	3
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	2	3	6

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Archery	Person being struck by an arrow in flight	Injury due to arrow penetration	D	-All participants to listen to safety briefing -Only GNAS Qualified instructors to run sessions -Range laid out to GNAS specifications, with clearly marked shooting line -Instructor to carefully monitor each participants first shot -All bows to be laid down before arrow retrieval -All participants to remain behind the shooting line during the session -All spectators to remain in the safe area at least 20ft behind the shooting line and clearly marked with stakes and rope	-Continuous training to new instructors -Maintain nets and equipment	2	4	8
	Bow splitting	Cuts or bruises due to splintered wood	A	-Well maintained equipment strung up correctly before each event and taken down correctly for storage by GNAS qualified instructor	-Continuous training to new instructors -Maintain equipment	1	2	2
	Bow String contacting arm in release	Sores and bruises	A	-Long sleeves to be worn -Instructor to ensure long sleeves continue to be worn -Instruction given to correct holding position of bow to avoid contact with the string -Instructor to carefully monitor each participants first shot -Only GNAS Qualified instructors to run sessions	-Continuous training to new instructors -Inform group organizers prior to the date of the event as to the need for long sleeves	4	2	8
	Rebounding arrow from target area	Injury due to arrow penetration	D	-Use soft target butts to minimize deflection -Only GNAS Qualified instructors to run sessions -Range laid out to GNAS specifications	-Continuous training to new instructors	4	2	8

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Archery	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Equipment stored in lockable boxes -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Make sure cases are kept locked -Continuous training to new instructors	1	5	5

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Junior Quad Circuit Time Trials	Fall From Vehicle	Injury due to fall	A	-Vehicle restricted to max speed 5mph -Crash hats to be worn. -Clear instruction given as to the dangers of leaning on quads -Controls and riding technique clearly pointed out to all Participants -Instructor remains in control of the vehicle by engine kill lead	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	2	3	6
	Vehicle Fire, due to petrol fueled power unit	Injury due to burns	D	-Vehicle easily and quickly dismountable -Instructors follow procedure to evacuate people to a safe distance	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	1	4	4
	Leg trapped behind rear wheel	Twisted ankle/leg injury	A	-All participants to be briefed of the risk of taking their feet off the foot plates -Foot plates to be fitted to all new quads -Instructors to continually monitor the situation -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continue fitting suitable foot plates to new quads	4	2	8
	Crash or Roll Quad	Injury due to fall/ contact with moving vehicle	A	-Vehicle restricted to max speed 5mph. -Crash hats to be worn. -Clear instruction given as to the dangers of leaning on quads. -Controls and riding technique clearly pointed out to all Participants -Instructor to walk along side the quad at all times -Collapsible cones to be used to avoid case of roll.	-Continuous training to new instructors -Always use suitably stable quads	2	4	8
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas at least 20ft from track protected by truck tires and clearly marked with rope and stakes -Vehicle restricted to max speed 5mph. -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	3	3

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Junior Quad Circuit Time Trials	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	4	4

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YoungDrive Risk Assessment Record

Workplace: Blackland Farm	Activity or Work Area: Activities From 10-12 Years old
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Task/Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Quad Circuits	Fall From Vehicle	Injury due to fall	A	-Vehicle restricted to max speed 5mph -Crash hats to be worn. -Clear instruction given as to the dangers of leaning on quads. -Controls and riding technique clearly pointed out to all Participants -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	3	2	6
	Vehicle Fire, due to petrol fueled power unit	Injury due to burns	D	-Vehicle easily and quickly dismountable -Instructors follow procedure to evacuate people to a safe distance	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	1	4	4
	Leg trapped behind rear wheel	Twisted ankle/leg injury	A	-All participants to be briefed of the risk of taking their feet off the foot plates -Foot plates to be fitted to all new quads -Instructors to continually monitor the situation -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continue fitting suitable foot plates to new quads	4	2	8
	Crash or Roll Quad	Injury due to fall/ contact with moving vehicle	A	-Vehicle restricted to max speed 5mph -Crash hats to be worn -Clear instruction given as to the dangers of leaning on quads -Controls and riding technique clearly pointed out to all Participants -Instructor to walk along side the quad at all times -Collapsible cones to be used to avoid case of roll.	-Continuous training to new instructors -Always use suitably stable quads	2	3	6
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas at least 20ft from track protected by truck tires and clearly marked with rope and stakes -Vehicle restricted to max speed 5mph. -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	4	4

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YoungDrive Risk Assessment Record

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Quad Circuits	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	4	4

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Rallykart Time Trails	Crash or roll kart	Bumps and bruises	A	-Vehicle restricted to max speed 10mph -Full Roll cage to be fitted to all karts -Crash hats, full harness and wrist straps to be worn -Controls and driving technique clearly pointed out to all Participants -Tires to be in place on all sharp bends	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -All new karts to fitted with roll cages, full harnesses and wrist straps	3	2	6
	Vehicle Fire, due to petrol fueled power unit	Injury due to burns	D	-Fire extinguishers to be at the course -Instructors follow procedure to evacuate people to a safe distance	-Continuous training to new instructors -Continuous high level of maintenance to vehicles and fire equipment	1	4	4
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas at least 30ft from track protected by truck tires and clearly marked with rope and stakes -Vehicle restricted to max speed 10mph.	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	4	4
	Bang arms, legs and head entering vehicle	Bruise/ head injury	A	-All Participants to wear crash hats for entering and exiting the vehicle -Assistance given if required -Instruction given to the best way to enter and exit the vehicle. -Foam padding used on entry and exit rails	-Continuous training to new instructors -New crash hats as required	4	2	8
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	5	5

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YoungDrive Risk Assessment Record

Workplace: Blackland Farm	Activity or Work Area: Activities From 12+ Years old
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Task/Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Quad Obstacle Course	Fall From Vehicle	Injury due to fall	A	-Vehicle restricted to max speed 5mph -Crash hats to be worn. -Clear instruction given as to the dangers of leaning on quads -Controls and riding technique clearly pointed out to all Participants -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	3	2	6
	Vehicle Fire, due to petrol fueled power unit	Injury due to burns	D	-Vehicle easily and quickly dismountable -Instructors follow procedure to evacuate people to a safe distance	-Continuous training to new instructors -Continuous high level of maintenance to vehicles	1	3	3
	Leg trapped behind rear wheel	Twisted ankle/leg injury	A	-All participants to be briefed of the risk of taking their feet off the foot plates -Foot plates to be fitted to all new quads -Instructors to continually monitor the situation -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continue fitting suitable foot plates to new quads	4	2	8
	Crash or Roll Quad	Injury due to fall/ contact with moving vehicle	A	-Vehicle restricted to max speed 5mph -Crash hats to be worn -Clear instruction given as to the dangers of leaning on quads -Controls and riding technique clearly pointed out to all Participants -Instructor to walk along side the quad at all times -Collapsible cones to be used to avoid case of roll -Tires to be in place in front of tree posts etc	-Continuous training to new instructors -Always use suitably stable quads	2	3	6
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas at least 10ft from track protected by truck tires and clearly marked with rope and stakes -Vehicle restricted to max speed 5mph. -Instructor to walk along side the quad at all times	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	4	4

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YoungDrive Risk Assessment Record

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
Quad Obstacle Course	Trip or Fall on obstacles while walking the course	Trip/fall/ Twisted ankle/ Cuts due to hard objects	D	-Alert people to un even spots and raised or dangerous obstacles -Escort groups around course	-Keep the course well maintained ensuring the grass is at a low enough level so not to hide trip hazards	3	2	6
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	4	4

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Task/ Description	Hazard	Risk	Risk* Groups	Control Measures In place	Control Measures Required	Level of Risk ¹	Level of Risk ²	Total Score ³
4x4 Mini Trial	Crash Vehicle	Injury due to vehicle impact	A	-All Mini Trail vehicles to be fitted with full roll cages and three point harnesses -Trained instructor to remain in control of the vehicle via the engine kill switch -Vehicle restricted to max speed of 6mph	-Continuous training to new instructors -Continuous high level of maintenance to vehicles and seat belts	4	1	4
	Steering wheel catching thumbs and fingers	Bruise/ dislocation of fingers	A	-Strictly only senior instructors to run the mini trial -Controls and driving technique clearly pointed out to all Participants	-Continuous training to new instructors	3	2	6
	People hit by vehicle	Persons crushed	D	-Spectators to remain in the safe areas, behind trees stable enough to protect from impact, and designated by the senior instructor -Only trained instructors to run the mini trial -Vehicle restricted to max speed 6mph -Groups escorted to safe areas on change over	-Continuous training to new instructors -Continuous high level of maintenance to vehicles -On going maintenance to safe areas	1	5	5
	Bang arms, legs and head entering vehicle	Bruise/ head injury	A	-All Participants to wear crash hats for entering and exiting the vehicle -Assistance given if required	-Continuous training to new instructors -New crash hats as required	4	2	8
	Un supervised use of equipment	Injury due un supervised use of equipment	D	-Key to be removed from ignition, between every group and vehicles to be locked over night. -Participants briefed not to touch equipment without a YoungDrive instructor telling them to do so	-Continuous training to new instructors	1	5	5

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